

**ADIRONDACK CENTRAL SCHOOL  
HIGH SCHOOL  
BOONVILLE, NY 13309**

**DRAFT**

**RE-ORGANIZATIONAL MEETING MINUTES – July 10, 2017**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Abdo Sandra Beasock Mark Emery Richard Gallo Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, School Business Administrator, Michelle Freeman, District Clerk, Kim Scouten, Beth Abelbeck, Rick Abelbeck, McKenzie Spoor, Jenna Johnson, Abigail Scouten, Delaney Dorrity, Olivia DeVoe, Isabella Abelbeck, Katrina Fiorenza
<b><u>MEMBERS EXCUSED</u></b>	

At 6:04 p.m. Board President, John Abdo called the meeting to order.

At 6:04 p.m. Mr. Muha moved and Mrs. Beasock seconded; carried 7-0; to go into executive session to discuss the employment history of particular persons. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:08 p.m. Mr. Muha moved and Mr. Emery seconded, carried 7-0; to go to regular session.

District Clerk, Michelle Freeman, called the Re-Organizational Meeting to order at 7:10 p.m. and led the recitation of the pledge of allegiance.

**Oath of Office to Board Members:**

The District Clerk administered the oath of office to newly elected board members, Mr. John Abdo and Mr. Michael Kramer.

**Oath of Superintendent:**

The District Clerk administered the oath of office to the Superintendent, Edward S. Niznik.

**Board President:**

The District Clerk called for nominations for the office of President. Mr. Gallo nominated Mr. Abdo, seconded by Mr. Emery. There were no further nominations and the polls were closed.

**POLL VOTE:** Members voting in favor of Mr. Abdo - 6: Mr. Emery, Mr. Kramer, Mrs. Beasock, Mr. Gallo, Mrs. Sturtevant and Mr. Muha. Members opposed – 0: Members absent – 0.

Mr. Abdo was elected Board President. The District Clerk administered the oath of office for President.

**Board Vice-President:**

The District Clerk called for nominations for the office of Vice President. Mr. Abdo nominated Mr. Gallo, seconded by Mrs. Beasock. There were no further nominations and the polls were closed.

**POLL VOTE:** Members voting in favor of Mr. Gallo – 6: Mr. Emery, Mr. Kramer, Mrs. Beasock, Mr. Abdo, Mrs. Sturtevant, Mr. Muha. Members opposed – 0. Members absent – 0.

Mr. Gallo was elected Vice President of the Board. The District Clerk administered the oath of office for Vice-President.

**District Clerk:**

The Board President asked for a motion to designate Michelle Freeman as District Clerk for the 2017-2018 school year. Mr. Abdo moved and Mr. Kramer seconded, carried 7-0.

Mr. Abdo administered the oath of office to the District Clerk.

**RESOLUTIONS:**

Mr. Kramer moved and Mr. Gallo seconded, carried 7-0, the Board adopted the following resolutions:

**District Treasurer Resolution:**

**BE IT RESOLVED**, the Adirondack Central School District Board of Education delegates the power to the District Treasurer, Charlotte Bourgeois, to issue revenue anticipation notes and to invest school monies for the 2017-2018 school year.

**Cooperative Purchasing Resolution:**

**BE IT RESOLVED** that the Adirondack Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2017-2018 school year.

**Healthcare Consortium Resolution:**

**BE IT RESOLVED**, the Adirondack Central School District is a participating member of the Madison-Oneida-Herkimer Healthcare Consortium (henceforth “Consortium”); and

**WHEREAS**, the Municipal Cooperation Agreement governing the relationship between the participating members of the Consortium permits each member the opportunity to designate a Consortium Representative and a Consortium Alternate Representative; and

**WHEREAS**, such designation must be provided to the Consortium in writing:

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Board of Education does hereby designate Sharon Cihocki, Business Administrator, as the District’s Consortium Representative for the fiscal year beginning July 1, 2017 and ending June 30, 2018.
2. The Board of Education does hereby designate Edward Niznik, Superintendent, as the District’s Consortium Alternate Representative for the fiscal year beginning July 1, 2016 and ending June 30, 2017. In the event that a Consortium meeting is not attended by the District’s Representative, but is attended by the District’s Alternate Representative, the District’s Alternate Representative shall have full voting authority during that Consortium meeting.
3. The Board of Education does hereby direct the Clerk of the Board of Education to provide the Consortium with a copy of this Board Resolution, verifying its written designations.

**Area 5 Director:**

**BE IT RESOLVED**, the Board of education nominated Mr. William Miller as Area 5 Director for a 2-year term.

**Poll Vote for the above resolutions: Yes: 7 No: 0** : Mr. Emery, Mr. Kramer, Mr. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha.

**CONSENT AGENDA:**

**Mr. Kramer moved and Mr. Emery seconded, carried 7-0, the Board approved the following:**

Appointment of Charlotte Bourgeois as District Treasurer for the 2017-2018 school year.

Appointment of Beth Fox as Deputy Treasurer for the 2017-2018 school year.

Appointment of the Boonville Herald as the Official School Newspaper for the 2017-2018 school year.

Appointment of Community Bank, N.A., Adirondack Bank and Key Bank to serve as Official Depositories of school funds for the 2017-2018 school year.

Appointment of Community Bank (101 Main St. Boonville Branch only) as Tax Collection site for collection of school taxes. Tax collector to be determined.

Appointment of Heidi Smith as second signature of the Extra Classroom Activity Account for the 2017-2018 school year.

Appointment of Sharon Cihocki, Business Administrator, as Purchasing Agent for the 2017-2018 school year.

Appointment of Stackel & Navarra, P.C. as External Auditor for the 2017-2018 school year.

Appointment of Tonya Kazek as Internal Claims Auditor for the 2017-2018 school year.

Appointment of Richard Warren, Esq., School Attorney, for the 2017-2018 school year.

**Mrs. Beasock moved and Mrs. Sturtevant seconded, carried 7-0; the Board approved the following:**

Appointment of Ferrara Fiorenza, P.C. Law Firm, School Attorneys for the 2017-2018 school year.

Appointment of the Architect Firm of King & King, School Architects for the 2017-2018 school year.

Appointment of Mrs. Heidi Smith and Mr. Daniel Roberts as Title IX Officers for the 2017-2018 school year.

Appointment of Ms. Ashley Zeigler as Records Access Office for the 2017-2018 school year.

Appointment of Michelle Freeman as Records Management Officer for the 2017-2018 school year.

Mrs. Beasock moved and Mr. Emery seconded, carried 7-0; the Board designated Mr. Gallo as Delegate Board Member and Mrs. Sturtevant as Alternate Board Member to serve on the Executive Committee of the Jefferson-Lewis School Boards Association.

Mr. Kramer moved and Mrs. Sturtevant seconded, carried 7-0; the Board designated Mr. Gallo as a Legislative Representative to serve on the Legislative Committee for the Jefferson-Lewis School Boards Association and Adirondack Central School District.

**Mrs. Sturtevant moved and Mr. Emery seconded, carried 7-0; the Board made the following appointments:**

Appointment of Mrs. Wendy Foye as the Homeless Liaison for the 2017-2018 school year.

Appointment of Mrs. Linda Guernsey as the Home Schooling Liaison for the 2017-2018 school year.

Appointment of Ms. Kimberly Mursch as the Education Official for SAVE Legislation for the 2017-2018 school year.

Appointment of the following Dignity For All Students Act Coordinators for the 2017-2018 school year:

>> District Coordinator – Ms. Kimberly Mursch >> MS Coordinator – Mrs. Nadine Medvit

>> Elementary Coordinator – Mrs. Sandy Stoquert >> Boonville Elem – Wendy Keehfus-Jones

Appointment of Mr. Robert Healt as Asbestos LEA for the 2017-2018 school year.

Appointment of Mr. Robert Healt as the water tester at West Leyden Elementary for the 2017-2018 school year.

Appointment of Mr. Robert Healt, Ms. Cynthia Lauzon and Mr. Mitch Maryhugh as certified pool operators for the 2017-2018 school year.

Appointment of Mrs. Karen Ingersoll as the Chemical Officer for the 2017-2018 school year.

**Mrs. Beasock moved and Mr. Kramer seconded, carried 7-0; the Board approved the following:**

Bond the Treasurer and Deputy Treasurer in the amount of \$500,000; Central Treasurer- Extra Class Activity Account in the amount of \$15,000; and the Tax Collector in the amount of \$1,000,000 for the 2017-2018 school year.

Authorization the Business Office to release payment on claims audited by the Internal Claims Auditor for the 2017-2018 school year.

Authorization for the Superintendent to approve budget transfers as allowed by Commissioner’s Regulation 170.2 (up to \$1,500) for the 2017-2018 school year.

Approval to establish Petty Cash Funds for the 2017-2018 school year, as follows: Athletics - \$75; West Leyden - \$50; Forestport - \$35; Boonville Elem - \$50, High School - \$50; Middle School – \$50.

Appointment of Petty Cash disbursement officers for the 2017-2018 school year, as follows:

Athletics	>> Cynthia Lauzon	High School	>> Colleen Scouten
Boonville Elem	>> Colleen Dorrity	Middle School	>> Crystal Suminguit
West Leyden	>> KK Adams	Forestport	>> Linda Smith

Authorization for the Superintendent to sign BOCES Services documents during the 2017-2018 school year.

Authorization for the Superintendent to certify payrolls for the 2017-2018 school year.

Authorization for the President of the Board of Education to sign returned tax statements for counties in the school district for the 2017-2018 school year.

Re-adoption of all policies in effect during the previous school year with exception of those currently under review.

Pay mileage at the current IRS rate at the time of travel for the 2017-2018 school year.

Board members’ attendance at local and state School Board conferences and workshops with expenses paid for the 2017-2018 school year.

**Mrs. Beasock moved and Mr. Emery seconded, carried 7-0; the Board approved the following:**

The Superintendent to attend conferences with expenses paid for the 2017-2018 school year.

The Superintendent to authorize all conferences for the 2017-2018 school year.

The Superintendent to apply for grants in aid for the 2017-2018 school year.

To pay the 2017-2018 dues for the Jefferson-Lewis School Boards Association in the amount of \$370.00.

Pay the 2017-2018 dues for the New York State School Boards Association in the amount of \$8,263.

Engage the Athletic Injury Consultation services of Slocum-Dickson Medical Group, and their Sports Medicine Department.

Adirondack Central School Committee on Special Education for the 2017-2018 school year:

**CSE Chairperson:** Wendy Foye. **Alternate CSE Chairpersons:** Jamie Palczynski & Matt Boliver. **School Psychologists:** Jamie Palczynski and Matt Boliver.

**Special Ed. Teacher Members:** Jill Will, Kim Anderson, Jan Denslow, Delores Krutz, Sharon Luczynski, Kathy Lisowski, Jennifer Jedrich, Heather Perry, James Kolb, MaryAnn Candee, Bill Hornig, Kristen Korman.

**Parent Members:** April Montana, Missy Roberts, Sakina Mujahid.

**School Physician:** Oneida-Madison BOCES. **Guidance Counselors:** Melinda Rubino, new Guidance Counselor TBD and Nadine Medvit.

Adirondack Central School Sub-Committee on Special Education for the 2017-2018 school year:

**CSE Chairperson:** Wendy Foye. **Alternate CSE Chairpersons/School Psychologists:** Jamie Palczynski & Matt Boliver. **Special Ed. Teacher Members:** Jill Will, Kim Anderson, Jan Denslow, Delores Krutz, Sharon Luczynski, Kathy Lisowski, Jennifer Jedrich, Heather Perry, James Kolb, MaryAnn Candee, Bill Hornig, Kristen Korman. **School Physician:** Oneida- Madison BOCES. **Guidance Counselors:** Melinda Rubino, new Guidance Counselor TBD and Nadine Medvit.

Adirondack Central School Committee on Preschool Special Education for the 2017-2018 school year:

**CPSE Chairperson:** Wendy Foye. **Alternate CPSE Chairpersons:** Jamie Palczynski & Matt Boliver. **School Psychologist:** Jamie Palczynski. **Teacher Members:** County approved providers, county approved evaluators. **Parent members:** Missy Roberts, Sakina Mujahid.

Adirondack Central School §504 Committee for the 2017-2018 school year:

**504 Coordinator:** Wendy Foye. **Alternate 504 Chairpersons:** Jamie Palczynski & Matt Boliver. **Team Members:** Heidi Smith, MS Principal TBD, Linda Guernsey, Jill Will, Kim Anderson, Jan Denslow, Delores Krutz, Sharon Luczynski, Kathy Lisowski, Jennifer Jedrich, Heather Perry, James Kolb, MaryAnn Candee, Bill Hornig, Kristen Korman, Wendy Keehfus-Jones. **School Nurses:** Mary Healt, Laura Czajka, Fawn Henry, Sandra Mercer, Tammy Smith. **Guidance Counselors:** Melinda Rubino, new Guidance Counselor TBD and Nadine Medvit.

Designate Brian and Kathy Menard as surrogate parents for the Committee on Special Education and Committee on Preschool Special Education for the 2017- 2018 school year.

The following Independent Evaluators for the Committee on Special Education and Committee on Preschool Special Education. (Enclosure)

**Mrs. Beasock moved and Mr. Gallo seconded, carried 7-0; the Board approved the following:**

Acceptance of the Income Eligibility Guidelines for participation in the Free and Reduced Price Program for the 2017-2018 school year.

School breakfast, lunch, and snack milk prices for students for the 2017-2018 school year:

Pre-K-12 Breakfast	\$1.10
Pre-K-5 Lunch	\$1.85
6-12 Lunch	\$2.10
Snack Milk	.40

Non-Teaching substitute pay rates for the 2017-2018 school year:

<b>AREA OF SERVICE</b>	<b>RATE OF PAY</b>
Food Service Helper	\$ 10.00
Teacher Aide	10.00
Monitor	10.00
Office Specialist I	10.00
School Nurse	18.20
Groundswoker/Cleaner	10.00
Bus Driver	16.00

Rate of pay for a certified substitute who is employed for 20 consecutive days in the same teaching assignment for the 2017-2018 school year will remain at \$150.

Mrs. Sturtevant moved and Mr. Gallo seconded, carried 7-0; the Board approved the rate of pay for a substitute teacher as follows:

- >> \$75 for a 2-year degree
- >> \$85 for a 4-year degree
- >> \$110 for someone who is certified
- >> \$120 for retired Adirondack teachers

Mrs. Sturtevant moved and Mr. Gallo seconded, carried 7-0; the Board established the rate of pay for a tutor to go up from \$15.00 to 20.00/hr.

**Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board approved the following:**

The 2017-2018 Non-Resident Tuition rates to remain at \$3,085.00 for Grades K-5 and \$7,247.00 for Grades 6-12.

Building Principals to grant permission for parents to chaperone field trips for the 2017-2018 school year.

Academic, extracurricular and volunteer appointments for the 2017-2018 school year:

National Junior Honor Society	Kim Allen & Rich Cotton
Middle School Student Council	Meg Brown
Art Club (unpaid)	Meg Brown
International Club (unpaid)	Sarah Nieman
Middle School Yearbook Advisor	Colleen Grow
Language Arts Department Chair	Kimberly Carrock
Math Department Chair	Patricia Aganier
Science Department Chair	Cinnamon Marchione
Social Studies Department Chair	Suzanne Hollinden
Fine Arts Department Chair	Ryan O’Neil
Occupational Ed. Department Chair	Ken Leahy
Advisor Class of 2018	Mary Ann Candee
Advisor Class of 2019	Venice Martin & Bill Engelbrecht
Advisor Class of 2020	Danielle Dolan
Math Honor Society	Carin Rounds
Student Association	Bill Engelbrecht
Spanish Club	Celeste Swiecki
Yearbook – (co-advisors)	Devon Carroll & Stacy Barlow

National Honor Society	Venice Martin
Bookstore	Katrina Fiorenza
GAA	Brittany Lewis
District Webmaster	Nick Palczak
Boys Varsity Club	Nick Palczak
Quiz Bowl (unpaid)	Nick Palczak
YAC (Youth Advisory Committee) (unpaid)	Crystal Leichty
Musical Production Manager	Katrina Fiorenza
Musical Orchestra Director	Ryan O’Neil

At 7:24 p.m. Mr. Gallo moved and Mrs. Sturtevant seconded, carried 7-0; to adjourn to the Regular Meeting immediately following.